

# CleanCo Community Futures Fund

## Guidelines for applicants

**At CleanCo, our aim is to create a better energy future for our customers, communities and Queensland. The Community Futures Fund supports initiatives that contribute to the wellbeing of the communities where we live and work.**

### Who is eligible to apply?

CleanCo's Community Futures Fund supports community initiatives and events operating in the communities which host our generation assets. The initiative or event must be located within one of the following local government areas:

- Cairns
- Cassowary Coast
- Tablelands
- Mareeba
- Ipswich
- Somerset.

CleanCo will consider applications from organisations based outside of a host community or region, provided their initiative or event is held in one of the localities identified above, or delivers direct benefits to those communities.

Applicants may request up to a maximum of \$5,000 per grant round.

### Eligibility criteria

To be eligible for a CleanCo Community Futures Fund sponsorship or donation, the initiative or event must fall under one of the following categories and be planned to take place within 12 months:

- Not-for-profit organisation or event
- Community services (eg. daycare, recreational groups, sporting clubs, arts and culture)
- First Nations initiatives
- Educational institutes
- Environmental associations.

Criteria	Description
Organisation Status	Be an incorporated association, a community group, a community club, or a not-for-profit or like organisation. Unincorporated groups can still apply if they are auspiced by an incorporated legal entity with a valid ABN.  <b>Legal Status:</b> Be a legal entity or have an incorporated body to auspice them.  <b>Insurance:</b> Hold a current public liability insurance policy or be able to obtain one prior to entering a funding agreement.
Frequency	Only one application per organisation per round
Timing	The initiative or event must be planned to take place within 12 months of receipt of grant.

## Assessment Criteria

The CleanCo Community Futures Fund aligns with our [Thriving Communities Strategy](#). Applications will be assessed on how the proposal contributes to community wellbeing. This can be in **one or more** of the categories below:

Category of Wellbeing	Description
Community identity and belonging	Proposals that strengthen community identity and belonging and celebrates shared values and customs and connection to Country.
Fair processes and equitable outcomes	Proposals that promote inclusion and equality across cultures, generations, abilities and backgrounds.
Local prosperity	Proposals that support the growth and success of social enterprises.
Infrastructure and services	Proposals that improve the quality of community assets and services.
Environment and surroundings	Proposals that protect and enhance the local environment.

We preference proposals that are socially sustainable (ongoing benefit to local community and environment) and support communities to thrive in a net zero future.

Examples of past sponsorships can be found at [Community Futures Fund | CleanCo Queensland](#)

- Homework club that supported children from refugee families
- Installation of solar panels on a Community Hall
- Purchased safety equipment for a Community Theatre
- Contributed funds to celebrate a school's 150<sup>th</sup> anniversary
- Purchased equipment for volunteers at a wildlife rescue group
- Sponsored the Deadly Runners Initiative.

Organisations/initiatives which have received financial support (in any form) from CleanCo in the previous 12 months are eligible to apply. However, CleanCo retains the right to preference organisations/initiatives which have not received financial support from CleanCo in the previous 12 months.

## What would make an application ineligible?

The following organisations or events are **ineligible** for funding through **any CleanCo sponsorship or donation**.

- Political organisations or lobbyists including campaigns or events associated with campaigns
- Activities that promote irresponsible alcohol consumption, gambling, tobacco use, other illegal drug use or any illegal activity.
- Initiatives that are deemed dangerous, high-risk or pose an unacceptable safety or environmental risk.
- Sponsorship/donations considered to be associated with an applicant's core business, or ongoing operating costs.

This list is not exhaustive. CleanCo retains the right to refuse or withdraw sponsorship on the basis that an event or initiative does not align with CleanCo values or priorities.

## Before you start your application

To complete your application, you should have the following information ready:

- Organisation / initiative name
- Organisation address
- Organisation ABN
- Organisation website details
- Contact person
- Position details
- Contact details
- Project / event details (name, start and end date, amount requested, description)
- Funding partner details (Are you applying on behalf of an organisation that does not hold banking details?)
- Quotes
- Budget for the project / event
- Support material (eg. sponsorship prospectus, case study or testimonials).

Have your answers ready for the following questions:

1. Describe your proposal - what is it, when and where will it happen?
2. Which category of community wellbeing does it contribute to and how?
3. Who will benefit and how?
4. How does your proposal reflect local needs and aspirations?
5. How much money are you asking for?
6. How do you plan to use the funds?
7. What opportunities may be available to acknowledge CleanCo's sponsorship of this initiative?

## How to apply

Visit [our website](#) or scan the QR code below to be directed to our CleanCo Community Futures Fund application page.

Applications must be submitted through the CleanCo Community Futures Fund online portal during the advertised dates for each round.

Successful applicants will be required to sign an agreement to obtain a CleanCo Community Futures Fund grant and provide opportunities to acknowledge CleanCo's contribution.

## Timeframes

Grant rounds will remain open for 30 business days from the opening date. This may be extended under extenuating circumstances.

Applicants will be notified of the outcomes approximately 40 business days after the round closes.

Payment to successful applications will be made within 15 business days, after CleanCo receives the signed agreement and completed invoice with all the necessary information provided.

If there are circumstances which delay CleanCo adhering to the above timeline, we will do our best to notify applicants as soon as possible.

There is a 30-business day deadline for signed agreements and invoices to be received after agreements have been issued.

## Successful applicants

CleanCo will seek permission from successful applicants to promote the sponsorship through CleanCo social media channels, our website and other public platforms such as the annual report. This is to demonstrate the ways in which CleanCo's Community Futures Fund is directly supporting local communities and help promote the fund to other potential applicants who may benefit.

## Acquittal Process

- If grant is <\$3k proof of expenditure (receipts/invoices/photograph) within three months of the completion of the event/initiative.
- If grant is >\$3k proof of expenditure (receipts/invoices/photograph) + participation data, evidence of number of participants or reach of impact within three months of the completion of the event/initiative.

## More information

For more information about the Community Futures Fund:

- E: [community@cleancoqld.com.au](mailto:community@cleancoqld.com.au)
- P: 07 3328 3700
- W: <https://cleancoqueensland.com.au/community/community-futures-fund/>
- Scan the QR code below to apply

